

**FAMILY MOTOR COACH ASSOCIATION
CHAPTER BYLAWS**

KANSAS TWISTERS CHAPTER

ARTICLE I – CHAPTER NAME

The name of this not-for-profit organization shall be the Kansas Twisters Chapter of the Family Motor Coach Association, Inc., hereinafter referred to as Chapter and FMCA.

ARTICLE II – OBJECT

1. PURPOSE: This Chapter exists to promote social, recreational, and informational exchange activities that provide for the enjoyment and pleasurable use of family member coaches.
2. AREA/SCOPE: This chapter shall be authorized to function in the South Central Area with a mutual interest in Kansas.

ARTICLE III– MEMBERS

1. ELIGIBILITY: To be eligible for and to maintain membership in the Chapter, a person must be in good standing with the FMCA, and meet the dues requirement and provisions set forth in the Bylaws of this chapter.

Membership in this Chapter shall not be denied any person because of race, sex religion, color, martial or family status, age, nationality, or disability.

- A. The term “Family Unit,” is defined as a person; his or her spouse, or partner; dependents of each, regardless of age; non-dependent grandchildren and great-grandchildren aged 18 and under.
- B. The term “Membership,” is defined as either a family unit or an individual or individuals owning a Qualifying Motor Coach who share a membership number.
- C. The term “Member,” is defined as each adult who, jointly or individually, constitutes a membership. The voting rights of each member are defined in the description of each category contained in Article III (3) of the FMCA Bylaws.

- D. A member must own a qualifying motor coach (motorhome) or at least 1/3 interest in a qualifying motor coach (motorhome) in order to vote or hold office in this chapter.
- E. The term “Qualifying Motor Coach,” is defined as a self-propelled, completely self-contained vehicle that contains all the conveniences of a home, including cooking, sleeping, and permanent sanitary facilities, and in which the driver’s area is directly accessible in a walking position from the living quarters. The terms motor coach and motor home may be used interchangeably.

2. DUES AND FEES

- A. ANNUAL DUES: Annual payment of Chapter and National dues enables persons to become active members and entitled to all rights and privileges of the Chapter and FMCA. The annual dues for the membership in the Chapter shall be an amount as the membership shall establish.
- B. RENEWAL: Renewal dues from the Chapter members shall become due and payable October 1st.
- C. INITIAL APPLICATION: Application for new membership shall be accompanied by payment of annual Chapter and National dues (unless already an FMCA member). If an initial application is accepted after July 1st, the dues shall be regarded as covering the next year.
- D. ARREARS: Any member whose dues remain unpaid after October 31st shall be considered delinquent; after November 30th membership is cancelled.

ARTICLE IV– OFFICERS

- 1. DUTIES OF OFFICERS: The duties of elected officers shall be as defined in the Member and Volunteer Handbook.
- 2. TERMS OF OFFICE: The elected officers of this Chapter shall serve a two year term of office.
- 3. RIGHTS AND LIMITATIONS:
 - A. An Individual FMCA member may hold either a single office in each of two chapters or two offices in one chapter. A member may hold the office of national director or alternate national director in only one chapter.
 - B. Any member in good standing and eligible to hold office may be nominated from the floor for any elective office.

- C. Only Full Members, Full Lifetime Members, Life Members, or Honorary Members who have advanced from one of these classes have the right to hold office in this chapter
 - D. No official or member shall become vested of any right, title to, or interest in any chapter property except as required by law.
4. EXECUTIVE BOARD:
- A. The officers of the chapter shall constitute the Executive Board.
 - B. The executive Board shall have general supervision of the affairs of the chapter between its business meetings. The Board shall be subject to the orders of the Chapter, and none of its acts shall be in conflict with the chapter or FMCA.

ARTICLE V – COMMITTEES

1. APPOINTMENT: Committee members and Chairperson (except Nominating Committee) shall be appointed by the President.
2. DUTIES: All committees shall function within the policies of the Chapter and (except Nominating Committee) under the direction of the President. Financial reports, Vouchers, and monies due the Chapter shall be submitted on a timely basis.
3. QUORUM: A Committee quorum shall be a majority.

ARTICLE VI – CHAPTER ADMINISTRATION

1. AUTHORITY: This chapter shall be democratically self-governed, deriving its existence and authority from consent of its membership assembled in a meeting or by mail in vote on stated propositions.
2. ORGANIZATIONAL YEAR: The fiscal year of the Chapter shall commence on January 1 and end on December 31st.
3. CHAPTER MEETINGS:
 - A. TYPES: The term “meeting” shall include coach rallies, campouts, dinner meetings, and any other gathering suitable to the function of the Chapter.
 - B. BUSINESS MEETINGS: The Chapter must hold at least two (2) business meetings each fiscal year at which a quorum is present. Said meetings

shall be at least fourteen (14) days apart and be duly announced in advance to the membership.

C. ANNUAL ELECTION: One of the business meetings shall be an Annual Meeting at which an election is held. Chapter officers shall be elected in odd numbered years and the nominating committee shall be elected in even numbered years. The voting general membership shall elect Chapter officers, including a President, One Vice President, a Secretary, a Treasurer, a National Director and an Alternate National Director.

D. QUORUM: A quorum for the transaction of business at any duly-called Chapter meeting is twenty-five (25%) of the Chapter family unit membership or 15 family unit members, whichever is less.

E. VOTING: Except as specified elsewhere in these Bylaws, a simple majority vote of members in good standing and voting shall be required to approve or disapprove any matter.

The chapter has established that voting will be one (1) vote for each adult family member.

F. BALLOTING: Balloting by mail may be undertaken when a proposed matter is of such importance, such as election of officers or to fill a vacancy of any office.

G. PARLIMENTARY PROCESS: The rules contained in the current edition of ROBERT'S RULES OF ORDER NEWLY REVISED shall govern this Chapter's proceedings to which they are applicable and in which they are not inconsistent with the Constitution and Bylaws of FMCA, and the Bylaws of this chapter.

4. MAINTAINING ACCREDITATION: This Chapter must maintain a minimum of fifteen (15) family unit members.

The Chapter Secretary shall furnish to the National Office of FMCA, no later than the December 31st each year, a membership list, a list of chapter officers, and assurance that a business meetings was held.

5. ANNUAL AUDIT: An annual audit of the Chapter's financial books and records shall be undertaken and reported to the membership.

6. APPLICATION OF NATIONAL CONSTITUTION AND BYLAWS: This Chapter accepts and agrees that the Chapter Bylaws shall conform to any mandatory requirements stipulated in the Constitution and Bylaws of FMCA.

ARTICLE VII– ELECTIONS

1. NOMINATING COMMITTEE:

- A. The Nominating Committee shall consist of not less than three (3) Chapter members, in good standing, nominated and elected in even numbered years for a two year term, by the Chapter membership.
- B. Election of an individual to the Nominating Committee shall not prohibit that person from being nominated for elected office.

2. NOMINATING COMMITTEE DUTIES:

- A. To select one of its members as Nominating Committee Chairperson.
- B. To nominate candidates for the Chapter offices of President, one Vice President, Secretary, Treasurer, National Director and Alternate National Director to be presented for voting by the Chapter membership in odd numbered years.
- C. To obtain clear acceptance of the nominees to serve the Chapter should they be elected.
- D. To make certain that the nominated candidates are members in good standing and qualified under applicable National and Chapter bylaws.
- E. To nominate candidates to fill vacancies occurring in elected Chapter offices.

3. SPECIAL ELECTIONS:

- A. All vacancies in Chapter offices occurring between regular scheduled elections shall be filled by the vote of the Chapter Membership.

ARTICLE VIII– AMENDMENT OF BYLAWS

- 1. **MANDATORY AMENDMENTS:** National Bylaws Amendments applicable to the Chapter operations shall be automatically adopted by the Chapter and are not subject to a vote by the Chapter membership.
- 2. **AMENDMENT PROCEDURE:** These Bylaws may be amended by a 2/3 affirmative vote of the members present and voting at a duly-called meeting, providing that prior notice of at least thirty (30) days as been given of the proposition(s) to amend.

Notice of a meeting to vote on a change to the Chapter Bylaws must be given by mail or e-mail depending upon the members preferred manner of communication.

Any member of the Chapter may propose amendments to the Bylaws.

Approved amendments to these Bylaws shall become effective immediately upon their adoption, or at such time as specified in the amendment.

3. DISTRIBUTION: Copies of changes, additions, amendments, or revisions to these Bylaws shall be forwarded to the National Office and to the National Area Vice President.

ARTICLE IX – LIQUIDATION AND DISSOLUTION

When dissolution of the Chapter becomes imminent, the President shall form a committee to determine the fair and equitable distribution of all remaining Chapter property and funds.

ARTICLE X – STANDING RULES

This chapter may adopt Standing Rules to provide guidelines and procedures by which the chapter may function and operate.

ADOPTED: February 11, 2017